

SEMESTER WISE VAP SYLLABUS  
ODD SEM 2018-19

**I Semester B.Com & BBA**

Ice breaker	2 hrs
Communication skills	
1. Public speaking	
2. Team communication	
3. Listening skills	
4. Case studies	
5. Role play	
6. Reporting skills	
7. Reading comprehension	
8. Basic tally	10 hrs
<b>TOTAL</b>	<b>30 hrs</b>

**3rd Semester B.Com & BBA**

SAP (FICO)	30 hrs
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**5th Semester B.Com & BBA**

Psychometric test	1hr
Pre Assesment	1hr
Aptitude	20 hrs
Verbal	
Numerical	
Data interpretation	
Quanta	
General awareness on current trends	
General awareness on Finance	
, Accounting and Business	
Resume building	2 hrs
Group discussion	3 hrs
Personal interview	1 hr
Mock interview	4 hrs
<b>TOTAL</b>	<b>30 hrs</b>

SPECIAL MENTION - INCLUDES INTERNSHIP TO ALL THE STUDENTS