

**SEMESTER WISE VAP SYLLABUS  
ODD SEM 2019-20**

<i>I Semester B.Com &amp; BBA</i>	
<b>Ice breaker</b>	2 hrs
<b>Communication skills</b>	18 hrs
1. <i>Public speaking</i>	
2. <i>Team communication</i>	
3. <i>Listening skills</i>	
4. <i>Case studies</i>	
5. <i>Role play</i>	
6. <i>Reporting skills</i>	
7. <i>Reading comprehension</i>	
<b>Basic tally</b>	10 hrs
<b>TOTAL</b>	<b>30 hrs</b>

<i>3rd Semester B.Com &amp; BBA</i>	
<b>SAP (FICO)</b>	<b>30 hrs</b>

<i>5th Semester B.Com &amp; BBA</i>	
<b>Psychometric test</b>	1 hrs
<b>Pre Assesment</b>	1 hrs
<b>Aptitude</b>	15 hrs
1. <i>Verbal</i>	
2. <i>Numerical</i>	
3. <i>Data interpretation</i>	
4. <i>Quanta</i>	
5. <i>General awareness on current trends</i>	
6. <i>General awareness on Finance</i>	
7. <i>Accounting and Business</i>	
<b>Resume building</b>	2 hrs
<b>Group discussion</b>	4 hrs
<b>Personal interview</b>	1 hrs
<b>Mock interview</b>	6 hrs

<i><b>TOTAL</b></i>	<b>30 hrs</b>
---------------------	---------------





<b>Time Table for SAP programme II Bcom/BBA</b>			
<b>Odd Semester 2019-20</b>		<b>3rd July - 6</b>	
	<b>3rd July (Wednesday)</b>	<b>4th July (Thursday)</b>	<b>5th July</b>
<b>8:30 - 10:30 am</b>	II BCom A	II BCom B	II BC
<b>11:00 - 1:00 pm</b>	II BCom B	II BCom A	II BC

5th July	
4th July (Friday)	6th July (Saturday)
Com C	II BBA
Com D	II BCom C