



SESHADRIPURAM EDUCATION TRUST
SESHADRIPURAM INSTITUTE OF COMMERCE & MANAGEMENT

Permanently affiliated to Bengaluru City University/ NAAC accredited "A" Grade

AICTE Approved & ISO 9001:2015 certified

#No. 39 & 40, Girls' School Street, Seshadripuram, Bangalore-560020

Ph. 080-22955382 Fax: 080-23462472: info@sicm.edu.in www.sicm.edu.in

OBC CELL

Annual Report – 2024-25

The OBC Cell for the AY -24-25 was constituted with the following members.

Sl.No.	Name	Designation
1	Prof.Vidya Shivannavar	Principal, Chairperson
2	Assoc. Prof Punitha G	HOD-Commerce, E-attestation officer
3	Assoc. Prof Bhuvaneshwari R S	IQAC Co-Ordinator-attestation officer
4	Asst.Prof Asha.S	Student Welfare Officer-attestation officer
5	Smt.Kumkum Kadam	Office Superintendent, Checker
6	Kum.Dhakshayini R.K	Office Assistant, Maker

The committee members held two meetings in the odd semester to discuss the OBC Cell Composition, nominated members for 2024-25 and planned activities for 2024-25. In the first meeting, it was decided to collect the list of OBC students from the office and assist them with applying for government scholarships announced through NSP and SSP.

The OBC students' data for the year -24-25

2024-25	Girls	Boys
I Year	90	112
II year	68	106
III year	52	101

Mr. Darshan K, Team lead- Operations, State Scholarship Portal conducted a session to raise awareness about scholarships and the application process for all students. Announcements were done accordingly as per the openings of the scholarships both NSP and SSP along with submission deadlines.

In the third meeting held in the even semester, the committee concluded the semester's discussions, verified and noted that 122 OBC students had successfully applied for scholarship and got benefits. No Grievances were received from the OBC students in the academic year regarding any inconvenience caused.



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SICM/OBC/01/2024-25

Date -14/06/2024

OBC Cell

Circular

It is hereby informed that meeting is scheduled on 17/06/2024 in principal chamber at 12.00 pm. The following members are directed to attend the meeting to discuss the following agenda.

Agenda:

1. Orientation regarding government and non-government scholarships for OBC students.
2. Any other matter with the permission of chairperson

Sl.no	Name	Designation	Signature
1	Prof. Vidya. Shivannavar	Principal, Chairperson	
2	Assoc Prof Punitha G	HOD, Commerce, E-attestation officer	
3	Assoc Prof Bhuvaneshwari R.S	IQAC Co-ordinator & E-attestation officer	
4	Asst.Prof Asha.S	Student Welfare Officer, E-attestation officer	
5	Smt. Kumkum Kadam	Office Superintendent, Checker	
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OBC CELL

Minutes of meeting

Agenda

1. Orientation regarding government and non-government scholarships for OBC students.
2. Any other matter with the permission of chairperson

Minutes of Meeting

The meeting was scheduled on 17/6/2024 at 12.00 pm in Principle's chamber.

The convener of the Cell introduced the member and welcomed them for the meeting to discuss the above-mentioned agenda.

In the meeting the members discussed the schemes available for OBC students and should be oriented to the students about the schemes.

A suggestion was given by the members that students should be aware of scholarships and announcement related to the scholarships should be done in public address system on regular basis.

Members Present

Sl.no	Name	Designation	Signature
1	Prof. Vidya. Shivannavar	Principal, Chairperson	
2	Assoc Prof Punitha G	HOD, Commerce, E-attestation officer	
3	Assoc. Prof Bhuvaneshwari R. S	IQAC Co-ordinator, E-attestation officer	
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SICM/OBC/02/2024-25

Date: 13/08/2024

OBC Cell

Circular

It is hereby informed that meeting is scheduled on 15/08/2024 in AV room at 12.00 pm. The following members are directed to attend the meeting to discuss the following agenda.

Agenda

1. SSP Scholarship
2. Eligibility criteria
3. Training to students

The following members are directed to attend the meeting

Sl.no	Name	Designation	Signature
1	Prof. Vidya Shivannavar	Principal, Chairperson	
2	Assoc Prof. Punitha G	HOD, Commerce, E-attestation officer	
3	Assoc Prof Bhuvaneshwari R.S	IQAC Co-ordinator, E-attestation officer	
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OBC CELL

Minutes of meeting

Agenda

1. SSP Scholarship
2. Eligibility criteria
3. Training to students

Minutes of Meeting

The meeting was scheduled on 15/08/2024 in A V Room at 12.00 pm.

The Student Welfare Officer welcomed the members for the meeting and discussed pervious minutes of meeting which was held on 17/06/2024.

In the meeting principal addressed the gathering and informed the working mechanism of the scholarship.

In the meeting it was also discussed that students with reserve categories as per the Karnataka government are eligible to apply

It was discussed and decided that students should be trained by office assistant who are willing to apply

It was directed by the principal that the information related to the scholarship should be announced in public address system for the students.

Members Present

Sl.no	Name	Designation	Signature
1	Prof. Vidya. Shivannavar	Principal, Chairperson	
2	Assoc Prof Punitha G	HOD, Commerce, E-attestation officer	
3	Assoc Prof Bhuvaneshwari R.S	IQAC Co-ordinator, E-attestation officer	
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SICM/OBC/03/2024-25

Date -06/02/2025

OBC Cell

Circular

It is hereby informed that meeting is scheduled on 08/02/2025 in AV room at 12.00 pm .The following members are directed to attend the meeting to discuss the following agenda.

Agenda

1. NSP Scholarship
2. Eligibility criteria
3. Training to students

Sl.no	Name	Designation	Signature
1	Prof. Vidya. Shivannavar	Principal, Chairperson	
2	Assoc Prof Punitha G	HOD, Commerce, E- attestation officer	
3	Assoc Prof Bhuvaneshwari R.S	IQAC Co-ordinator, E-attestation officer	
4	Asst.Prof Asha.S	Student Welfare Officer,E-attestation officer	
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OBC CELL

Minutes of meeting

Agenda

1. NSP Scholarship
2. Eligibility criteria
3. Training to students

Minutes of meeting

The meeting was held on 08/02/2025 at 12.00pm in AV room.

The convener welcomed the members for the meeting and discussed pervious minutes of meeting which was held on 15/08/2024.

In the meeting the members of the committee bought to the notice of principal the regarding the announcements of the call for application of scholarships and it was also decided that circular should be drafted immediately in circulate it for the students.

It was decided in the meeting students should be trained by the office assistant for applying the scholarships.

Members Present

Sl.no	Name	Designation	Signature
1	Prof. Vidya. Shivannavar	Principal, Chairperson	
2	Assoc Prof Punitha G	HOD, Commerce, E-attestation officer	
3	Assoc Prof Bhuvaneshwari R.S	IQAC Co-ordinator, E-attestation officer	
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SICM/OBC/04/2024-25

Date: 19/05/2025

OBC Cell

Circular

It is hereby informed that meeting is scheduled on 21/05/2025 in AV room at 12.00 pm. The following members are directed to attend the meeting to discuss the following agenda.

Agenda

1. Update on SSP
2. Update on NSP
3. Any other matter with permission of chair.

Sl. No	Name	Designation	Signature
1	Prof. Vidya. Shivannavar	Principal, Chairperson	
2	Assoc Prof Punitha G	HOD, Commerce, E-attestation officer	
3	Assoc Prof Bhuvaneshwari R.S	IQAC Co-ordinator & E-attestation officer	
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OBC CELL

Minutes of meeting

Agenda

1. Update on SSP
2. Update on NSP
3. Any other matter with permission of chair

Minutes of meeting

The meeting was scheduled on 21/05/2025 at 12.00pm in AV Room.

The convener welcomed the members for the meeting and discussed previous minutes of meeting which was held on 08/02/2025.

The student welfare officer gave an update on number of OBC students for the AY 2024-2025 was 535 students

In the meeting the convener discussed update that 122 students applied for SSP in 2024-2025 & 12 students for NSP.

Members Present

Sl.No	Name	Designation	Signature
1	Prof. Vidya. Shivannavar	Principal, Chairperson	
2	Assoc Prof Punitha G	HOD, Commerce, E-attestation officer	
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