



SESHADRIPURAM EDUCATIONAL TRUST
SESHADRIPURAM INSTITUTE OF COMMERCE AND MANAGEMENT

NAAC ACCREDITED 'A' GRADE
(Affiliated to Bengaluru City University)

AICTE APPROVED ISO-9001:2015

No. 40, Girls' School Street, Seshadripuram, Bengaluru-560020.

Ph: 080-22955382 Fax: 080-23462472: info@sicm.edu.in www.sicm.edu.in

OBC CELL

Annual Report – 2023-24

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The OBC Cell for the AY -23-24 was constituted with the following members and with Assoc. Prof. Bhuvaneshwari R S as its Co-ordinator.

SL NO	NAME	DESIGNATION
1	Prof. Vidya Shivannavar	Principal, Chairperson
2	Assoc.prof. Bhuvaneshwari R S	HOD, Department of English, Co-ordinator
3	Assoc Prof Punitha G Assoc Prof	HOD, Commerce, E-attestation officer
4	Assoc Prof Amar H A	IQAC Co-ordinator, E-attestation officer
5	Assoc. Prof. Suresh R B	E-attestation officer
6	Smt. Kumkum Kadam	Office Superintendent, E –Attestation officer
7	Kum. Dakshayani	Office Assistant, Maker

The committee members held two meetings in the odd semester to discuss the OBC Cell Composition, nominated members for 2023-24, and planned activities for 2023-24. In the first meeting, it was decided to collect the list of OBC students from the office and assist them with applying for government scholarships announced through NSP and SSP.

The OBC students' data for the year -23- 24

2023-24	Girls	Boys
I Year	68	113
II year	54	98
III year	84	109

Assoc. Prof. Suresh R B conducted a session to raise awareness about scholarships and the application process for newly admitted first-year students. Announcements were done accordingly as per the openings of the scholarships both NSP and SSP along with submission deadlines, via public address system.

In the third meeting held in the even semester, the committee concluded the semester's discussions, verified and noted that 20 OBC students had successfully received scholarships.

No Grievances were received from the OBC students in the academic year regarding any inconvenience caused.

Bq


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Date – 17/6/24

OBC CELL - Meeting Notice

This is to notify that a meeting is scheduled on 22/6/24 in Principal's Cabin at 1 PM. OBC Cell members are requested to attend the meeting without fail.

The agenda for the meeting is as follows.

1. Even Semester end closure meeting record.
2. AY -24-25 Admissions of the OBC Students.
3. Grievances (any)


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Meeting Minutes - 3

The meeting was scheduled in Principal's Cabin to discuss the following details.






1. Even Semester 23-24 end closure meeting with happenings record.

Deliberations

1. The Meeting began with a formal welcome note by the coordinator. The matters were discussed in order.
2. The information about the National Scholarships and State Scholarship portals and the other sources of scholarships which can be issued were discussed.
3. Assistance and documents regarding the same was obtained from Office Assistant, Ms. Dhakshayani,
4. The number of applications submitted so far is 20 for both NSP and SSP.
5. The details of the number of OBC students in this academic year as follows.

23-24	Girls	Boys
I Year	68	113
II year	54	98
III year	84	109

Members Present

SL NO	NAME	DESIGNATION	sign
1	Vidya Shivannavar	Principal, Chairperson	
2	Assoc.prof. Bhuvaneshwari R S	HOD, Department of English, Co-ordinator	
3	Assoc Prof Punitha G Assoc Prof	HOD, Commerce, E-attestation officer	
4	Assoc Prof Amar H A	IQAC Co-ordinator, E- attestation officer	
5	Assoc. Prof. Suresh R B	E-attestation officer	
6	Smt. Kumkum Kadam	Office Superintendent, E - Attestation officer	
7	Kum. Dhakshayani R K	Office Assistant, Maker	




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Date – 24 /2/24

OBC CELL - Meeting Notice

This is to notify that a meeting is scheduled on 2/3/24 in Principal's Cabin at 1 PM. OBC Cell members are requested to attend the meeting without fail.

The agenda for the meeting-

1. Odd Semester end closure meeting
2. Scholarships Disbursement details
3. Any other Matter with the permission of the chair


PRINCIPAL 24/2/24

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Meeting Minutes - 2

The meeting was scheduled in Principal's Cabin to discuss the following details.




1. Odd Semester end closure meeting with happenings record.

Deliberations

1. The Meeting began with a formal welcome note by the coordinator. The matters were discussed in order.
2. The information about the National Scholarships and State Scholarship portals were to be shared in public address system on 2/12/23 and 12/1/2023 and the respective deadlines to submit.
3. Assistance regarding the same could be obtained from Office Assistant, Ms. Dhakshayani.R K
4. The number of applications submitted so far is 13 for both NSP and SSP.
5. The details of the number of OBC students in this academic year as follows.

23-24	Girls	Boys
I Year	68	113
II year	54	98
III year	84	109

Members Present

SL NO	NAME	DESIGNATION	Sign
1	Vidya Shivannavar	Principal, Chairperson	
2	Assoc.prof. Bhuvaneshwari R S	HOD, Department of English, Co-ordinator	
3	Assoc Prof Punitha G Assoc Prof	HOD, Commerce, E-attestation officer	
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Date – 23 /10/23

OBC CELL - Meeting Notice

This is to notify that a meeting is scheduled on 27/10/23 in Principal's Cabin at 1 PM. OBC Cell members are requested to attend the meeting without fail.

The agenda for the meeting-

1. OBC Cell Composition
2. Nominated members 23-24
3. Activities to be conducted for 23-24


PRINCIPAL 23/10/23

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Meeting Minutes - I






The meeting was scheduled in Principal's Cabin to discuss the following details.

1. OBC Cell Composition
2. Nominated members 23-24
3. Activities to be conducted for 23-24

Deliberations

1. The Meeting began with a formal welcome note by the coordinator. The matters were discussed in order.
2. The E- attestation officers along with office members will naturally constitute the members for the academic year 23-24. The List is posted at the end along with the attendance.
3. The information about the Cell and its activities to be shared in the In House Orientation.
4. The Resource person would be Assoc. Prof. Suresh R B, Department of commerce.
5. Public Address Announcements to be done accordingly as per the openings of the scholarships both NSP and SSP

Members Present

SL NO	NAME	DESIGNATION	Sign
1	Vidya Shivannavar	Principal, Chairperson	
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