



SESHADRIPURAM EDUCATIONAL TRUST  
SESHADRIPURAM INSTITUTE OF COMMERCE AND MANAGEMENT  
(Affiliated to Bengaluru City University)  
NAAC ACCREDITED 'A' GRADE  
AICTE Approved ISO Certified 9001:2015

# No. 40, Girls' School Street, Seshadripuram, Bengaluru-560020.  
Ph.No. 080-22955382 Fax: 080-23462472: [info@sicm.edu.in](mailto:info@sicm.edu.in) [www.sicm.edu.in](http://www.sicm.edu.in)

**EQUAL OPPORTUNITY CELL**  
**Policy Document AY 2023-24**  
**Annual Report AY 2023-24**

**Equal opportunity cell**

Sl. No.	Name	Designation	SIGNATURE
1.	Prof. Vidya. Shivannavar	Principal, Chairperson	
2.	Asst Prof N Prabhanjan	Convener	
3.	Smt. Kumkum Kadam	Office Superintendent, E –Attestation officer	
4.	Kum. Dhakshayani. R. K.	Office Assistant, Maker	

Committee had conducted two meetings per semester (Odd and Even Semester 2023-24) to discuss on orientation programs which should be organized by the Equal Opportunity cell. All the members of the committee were present in these meetings.

Associate Professor Suresh R B took a session for all the students on Scholarship awareness and explained about the importance of having a scholarship and its benefits. Meetings based on NSP and SSP scholarships were undertaken in order to spread awareness among the students. Regular announcements about the Scholarship portal were made in the public address system so that many students would be able to take an advantage of this opportunity.

N Prabhanjan

Convener, Equal Opportunity Cell.

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## **EQUAL OPPORTUNITY CELL**

### **MINUTES OF THE MEETING**

<b>Date of the meeting</b>	<b>8/5/2024</b>
<b>Time</b>	<b>1:00 PM</b>
<b>Venue</b>	<b>Principal Chamber</b>

The discussions were undertaken in the order of the agenda.

<b>Agenda</b>	<b>Deliberation</b>
SSP Scholarship	Principal addressed the gathering and informed about the working mechanism of the scholarship.
Eligibility to apply	Students belonging to the reserved categories as per Karnataka Government are eligible to apply.
Training to students	It was decided to train students who are in need by Office Assistant.

#### **Action Taken:**

- The circular was drafted and circulated to the students.
- The communication was made to the students reading the eligibility; announcement was made in public address and informed in what are app groups of all the classes through class teachers.
- The link to view the student registration to be included in the circular.



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Meeting is scheduled in Principal Chamber on 8<sup>th</sup> May 2024 at 1:00 to discuss the following agenda.

- SSP scholarship
- Eligibility to apply
- Training to Students

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## EQUAL OPPORTUNITY CELL

### MINUTES OF THE MEETING

<b>Date of the meeting</b>	<b>8/12/2023</b>
<b>Time</b>	<b>1:00 PM</b>
<b>Venue</b>	<b>Principal Chamber</b>
<b>Agenda</b>	<b>State Scholarship Portal</b>

Deliberations: The office representatives informed the process of portal and it is opened for the current academic year, the nomenclature of application as mentioned in the SSP Portal. The circular was to be drafted and announcement to be made in the public address for the students.

#### Members Present:

Sl. No.	Name	Designation	SIGNATURE
1.	Prof. Vidya. Shivannavar	Principal, Chairperson	
2.	Asst Prof N Prabhanjan	Convener	
3.	Smt. Kumkum Kadam	Office Superintendent, E –Attestation officer	
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Meeting is scheduled in Principal Chamber on 8<sup>th</sup> December 2023 at 1:00 to discuss the following agenda.

- SSP scholarship
- Eligibility to apply

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## EQUAL OPPORTUNITY CELL

### MINUTES OF THE MEETING

<b>Date of the meeting</b>	<b>5/10/2023</b>
<b>Time</b>	<b>1:00 PM</b>
<b>Venue</b>	<b>Principal Chamber</b>
<b>Agenda</b>	<b>National Scholarship Portal</b>

Deliberations: The office representatives informed the process of portal and it is opened for the current academic year, the nomenclature of application as mentioned in the NSP Portal. The circular was to be drafted and announcement to be made in the public address for the access to the students, since students have come back fresh from lockdown, back to the classes, the Principal insisted extra care in educating students.

#### Members Present:

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Meeting is scheduled in Principal Chamber on 5<sup>th</sup> October 2023 at 1:00 to discuss the following agenda.

- NSP scholarship
- Eligibility to apply

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