



SESHADRIPURAM EDUCATIONAL TRUST
Seshadripuram Institute of Commerce and Management
(Affiliated To Bengaluru City University)
NAAC Accredited 'B' Grade

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Policy for Anti-Ragging Cell

"Parikrama" - Discipline & Anti-Ragging Cell

The Discipline and Anti-Ragging Cell, established according to the regulations of the UGC, is the moral police of our college. The Cell's responsibility is to ensure that students maintain discipline in the classrooms and within the college campus.

The Cell aims at inculcating discipline among the students and to take appropriate action against those who are violating them. The forum also organizes awareness sessions on anti-ragging and behavioural etiquettes.

OBJECTIVES OF ANTI-RAGGING CELL

1. To educate students that ragging is a humiliating social crime.
2. To prevent and protect the student community from being ragged or indulging in the act of ragging.
3. To bring awareness among the students about the ill effects of ragging, its impact on human life and consequences of involvement in the act of ragging.
4. To initiate legal actions when required considering the intensity of ragging instances.
5. To educate students about laws and policies regarding Anti ragging.
6. To educate students regarding discipline to be maintained in the college campus.

WHAT CONSTITUTES RAGGING?

Ragging constitutes one or more of any of the following acts:

- a) Any conduct by any student or students whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness a fresher or any other student.
- b) Indulging in rowdy or indiscipline activities by any student or students which causes or is likely to cause annoyance, hardship, physical or psychological harm or to raise fear or apprehension thereof in any fresher or any other student.
- c) Asking any student to do any act which such student will not in the ordinary course do and which has the effect of causing or generating a sense of shame, or torment or embarrassment so as to adversely affect the physique or psyche of such fresher or any other student.
- d) Any act by a senior student that prevents, disrupts or disturbs the regular academic activity of any other student or a fresher.
- e) Exploiting the services of a fresher or any other student for completing the academic tasks assigned to an individual or a group of students.
- f) Any act of financial extortion or forceful expenditure burden put on a fresher or any other student by students.
- g) Any act of physical abuse including all variants of it: sexual abuse, homosexual assaults, and stripping, forcing obscene and lewd acts, gestures, causing bodily harm or any other danger to health or person.
- h) Any act or abuse by spoken words, emails, post, and public insults which would also include deriving perverted pleasure, vicarious or sadistic thrill from actively or passively participating in the discomfiture to fresher or any other student;
- i) Any act that affects the mental health and self-confidence of a fresher or any other student with or without an intent to derive a sadistic pleasure or showing off power, authority or superiority by a student over any fresher or any other student.

DUTIES OF RAGGING GRIEVANT

1. A written complaint has to be submitted to the Discipline and Anti-Ragging Cell describing the ragging instance completely with date, time and place of happening.
2. The complaint should contain the identity of the complainant and the identity of the alleged.
3. The complainant should submit the complaint in person to any of the Anti-Ragging Cell members.
4. The confidentiality of the complainant and any other applicable issues shall be maintained Discipline and Anti Ragging Cell.

REDRESSAL OF RAGGING CASES

In case of any ragging case reported

1. If the ragging instance is reported to be in occurrence, then the Anti-Ragging Cell members shall immediately arrange for securing the complainant and victim.
2. The victim should be taken for counselling.
3. A written complaint shall be received from the complainant or victim describing the full details instance, date, time and place of occurrence through online or offline mode as per the convenience of the complainant.
4. The complainant's or victim's identity such as name, semester, section, contact number, e-mail id, parent's name, parent's contact shall be obtained.
5. The alleged's identity such as name, branch, semester, section, contact number, email id, parent's name, parent's contact shall be obtained.
6. The complaint shall be recorded down in the Ragging Complaint register with the convener of the Anti-Ragging Cell.
7. The complaint shall be documented in the file after communication to the committee members and shall be brought to the notice of the head of institution from the immediate effect.
9. A meeting shall be held in consultation with the chairman to resolve the issue to decide upon the action.
10. The actions against the alleged if found guilty shall be recommended by the Anti-Ragging Cell to the Head of the institution.

MECHANISM OF ANTI-RAGGING CELL

1.The Anti-ragging Cell shall resolve the grievance within a period of seven working days after receiving the complaint. In case of certain serious issues Redressal timeline may get extended up to 15 working days.

- a. After receiving the complaint, the concerned parties are called and given equal opportunity to express their points of view. This process makes it more transparent and unbiased.
- b. The anti-Ragging Cell of the Institute shall promptly conduct a preliminary spot inquiry and collects details of the incident as available prima facie.

2.The preliminary investigation/details of the incident shall be immediately brought to the notice of the Chairperson of the Institute. The activity shall be completed, at the most, within twenty hours of receipt of information.

3.On the basis of Prima Facie, the Anti-Ragging Cell of the Institute shall promptly conduct an inquiry into the incident as per provisions laid down in Clause 6.3(e) of the UGC Regulations.

4.The Anti-Ragging Cell of the Institute shall complete the inquiry and submit its report along with recommendations to the Chairperson of the Parikrama - Discipline & Anti-Ragging Cell.

ADMINISTRATIVE ACTION IN THE EVENT OF RAGGING

The institution shall punish a student found guilty of ragging in the manner prescribed here in under:

The Anti-Ragging Cell of the institution shall take an appropriate decision, in regard to punishment or otherwise, depending on the facts of each incident of ragging and nature and gravity of the incident of ragging established in the recommendations of the Anti-Ragging Cell and its members.

1. Suspension from attending classes and academic privileges.
2. Boycotting from participation in co-curricular and extra-curricular activities of the college.
3. Withholding/ withdrawing scholarship/ fellowship and other benefits.
4. Suspending from appearing in any test/ examination or other evaluation process.
5. Debarring from representing the institution in any regional, national or international meet, tournament, youth festival, etc.
6. Suspension/ expulsion from the hostel.
7. Cancellation of admission.
8. Rustication from the institution for period decided by the Anti-Ragging Cell members.

Records Management

The Discipline and Anti-Ragging Cell has to prepare the following documents:

1. Circulars
2. Minutes of Meeting
3. Program Documents
4. Action taken reports
5. Annual Reports
6. Undertaking from the students.


Measures for prevention of Ragging at Institutional Level

1. As per the directives of the apex commission, UGC norms are mandatory for every student and his /her parents to submit an anti-ragging affidavit during the time of admission.
2. All the relevant contact details of the students will be collected as per the directives of the Honourable Supreme Court of India.
3. Government of India guidelines on anti-ragging policies issued from time to time will be followed as per the UGC regulations on curbing the menace of ragging in the institution.
4. References- UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, No.F1-16/2007(CPP-II) April, 2009.

Approval and Review Details

Approval Authority	Prof Vidya Shivannavar Principal
Date of Approval	6-01-2019
Advisory Committee	Associate Professor Suresh RB Student welfare Officer Captian Chikkarangaswamy R Student welfare Officer Associate Professor Amar H.A IQAC Co-ordinator
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5


CHAIRMAN
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