



**SESHADRIPURAM EDUCATIONAL TRUST  
SESHADRIPURAM INSTITUTE OF COMMERCE AND  
MANAGEMENT**

(Affiliated to Bengaluru City University) NAAC ACCREDITED 'B' GRADE  
#40, Girls' School Street, Seshadripuram, Bengaluru-560020.  
Ph: 080-22955382 Fax: 080-23462472  
info@sicm.edu.in [www.sicm.edu.in](http://www.sicm.edu.in)

Meeting is scheduled in Principal Chamber on 29<sup>th</sup> September 2022 at 1:30 p.m. to discuss the following agenda:

- Presentation to students on scholarship and statutory cells on the orientation day.

  
PRINCIPAL  
**Seshadripuram Institute of  
Commerce & Management**  
# 40, Girls' School Street,  
Seshadripuram, Bengaluru - 20.



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**Members present**

SL NO	NAME	DESIGNATION	SIGNATURE
1	Vidya Shivannavar	Principal, Chairperson	
2	Dr Poornima S	HOD, kannada, Co-ordinator	
3	Assoc Prof Punitha G	HOD, Commerce, E-attestation officer	
4	Assoc Prof Amar H A	IQAC Co-ordinator, E-attestation officer	
5	Assoc Prof Suresh R B	Student welfare officer, E-attestation officer	
6	Smt. Kumkum Kadam	Office Superintendent, Checker	
7	Kum. Dakshayani	Office Assistant, Maker	

The discussions was undertaken in the order of the agenda

The norm of the college to do presentation to the newly admitted students was discussed and the contents of the same were discussed in the meeting.

**Action taken:**

The decision was taken that Assoc Prof Suresh R B, Student welfare officer to do the presentation using the PPT.

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Meeting is scheduled in Principal Chamber on 26<sup>th</sup> October 2022 at 12:15 p.m. to discuss the following agenda:

- NSP scholarship
- Eligibility to apply
- Training to students

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5	Assoc Prof Suresh R B	Student welfare officer, E-attestation officer	
6	Smt. Kumkum Kadam	Office Superintendent, Checker	
7	Kum. Dakshayani	Office Assistant, Maker	

The discussions was undertaken in the order of the agenda


Agenda	Deliberation
NSP scholarship	The members of the committee brought to he notice of the Principal regarding the announcement of the call for application of scholarships
Eligibility to apply	On scrutinising it was found that any student

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	who has secured more than 80% is eligible to apply for the scholarship.
Training to students	It was decided to train students who are need by Office assistant.

**Action taken:**

- The circular was drafted and circulated to the students.
- The communication was made to the students reading the eligibility announcement was made in public address and informed in WhatsApp groups of all the classes through class teachers.
- The link to view the student registration to be included in the circular.

  
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Meeting is scheduled in Principal Chamber on 07<sup>th</sup> December 2022 at 1:15 p.m. to discuss the following agenda:

- SSP scholarship
- Eligibility to apply
- Training to students

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7	Kum. Dakshayani	Office Assistant, Maker	

The discussions was undertaken in the order of the agenda

Agenda	Deliberation
SSP scholarship	Principal addressed the gathering and informed about the working mechanism of the scholarship

Eligibility to apply	Students belonging to the reserved categories as per Karnataka Government is eligible to apply.
Training to students	It was decided to train students who are in need by Office assistant.

**Action taken:**

- The circular was drafted and circulated to the students.
- The communication was made to the students reading the eligibility; announcement was made in public address and informed in what are app groups of all the classes through class teachers.
- The link to view the student registration to be included in the circular.



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